



Lori A. Weaver
Interim Commissioner

Karen E. Hebert
Director

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13

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC STABILITY

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July 27, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Economic Stability, to accept and expend federal Pandemic Electronic Benefits Transfer (P-EBT) Program funds in the amount of \$505,509 from the U.S. Department of Agriculture, Food and Nutrition Service to implement changes in the New HEIGHTS System, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-95-045-451010-72140000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: HUMAN SERVICES-DEHS, BUREAU OF FAMILY ASSIST-FIELD, NEW HEIGHTS

CLASS OBJ	CLASS TITLE	Current Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-403951-16	Federal Funds	\$ 3,525,913	\$ 505,509	\$ 4,031,422
	General Fund	\$ 1,077,707		\$ 1,077,707
	Total Revenue	\$ 4,603,620	\$ 505,509	\$ 5,109,129
010-500100	Personal Services Perm Class	\$1,326,551		\$ 1,326,551
018-500106	Overtime	\$50,000		\$ 50,000
020-500200	Current Expenses	\$ 1,000		\$ 1,000
039-500188	Telecommunications	\$ 2,400		\$ 2,400
041-500801	Audit Set Aside	\$ 3,017	\$ 506	\$ 3,523
042-500620	Additional Fringe Benefits	\$ 101,016		\$ 101,016
046-500465	IT Consul-Non-Benefit	\$ 2,301,004	\$ 505,003	\$ 2,806,007
050-500109	Personal Service Temp Appoi	\$ 66,871		\$ 66,871
060-500601	Benefits	\$ 751,661		\$ 751,661
070-500704	In State Travel Reimbursement	\$ 100		\$ 100
	Total Expense	\$ 4,603,620	\$ 505,509	\$ 5,109,129

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Page 2 of 2

EXPLANATION

The U.S. Department of Agriculture, Food and Nutrition Service granted New Hampshire additional funds for administrative expenses associated with the Supplemental Nutrition Assistance Program (SNAP). These grant funds were authorized as part of the P-EBT program.

Funds are being budgeted in Class 041 (Audit Set Aside) per state requirements.

Funds are also being budgeted in Class 046 (Consultants) and will be used for contract amendments to implement the following changes to the New HEIGHTS System:

- **P-EBT School year 2022-2023 Child Care age** – The purpose of this project is to provide P-EBT benefits automatically for children under the age of six including newborns who were part of SNAP between September 1, 2022, and May 11, 2023.
- **P-EBT summer 2023 - School age** - The purpose of this project is to provide Summer P-EBT benefits to the children who were eligible for free or reduced-price school meals due to the pandemic. The activities include,
 - Automatic issuance of P-EBT benefits for clients already known to DHHS;
 - Supporting manual requests via an online application process and issuing the benefit;
 - Noticing clients;
 - EBT file submission; and
 - Generating reports for financial reconciliation.

Area served: Statewide. These funds will enable the state to distribute a projected \$4,400,000 of 100% federal funds to serve approximately 35,000 children.

Source of funds: These funds are 100% Federal from the U.S. Department of Agriculture, Food and Nutrition Service.

In the event these Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Lori A. Weaver
Interim Commissioner

From: Pedicini, John - FNS <john.pedicini@usda.gov>
Sent: Thursday, July 27, 2023 9:47 AM
To: Hebert, Karen <Karen.E.Hebert@dhhs.nh.gov>
Cc: Henschel, Matthew - FNS <matthew.henschel@usda.gov>; Sawyer, Miranda - FNS <Miranda.Sawyer@usda.gov>; Liu, Li - FNS <Li.Liu@usda.gov>; McClintock, Sherriann - FNS <Sherriann.McClintock@usda.gov>; Ingram, Laura <Laura.J.Ingram@dhhs.nh.gov>; Lorden, Rebecca <Rebecca.M.Lorden@dhhs.nh.gov>
Subject: NH Summer 2023 P-EBT plan (APPROVED !)
Importance: High

Hi Karen:

Let this email serve as approval of NH's plan for FY 2023 Summer PEBT Admin. [See below.](#)

If you need anything else, please let me know.

Thanks,

----John Pedicini, Team Leader, NERO-FNS-GMAS-SNAP

From: Monahan, Sean - FNS <sean.monahan@usda.gov>
Sent: Thursday, July 27, 2023 9:42 AM
To: Pedicini, John - FNS <john.pedicini@usda.gov>
Subject: RE: NH Summer 2023 P-EBT plan

NJH is approved. Working on approval emails now.

Sean Monahan
Branch Chief
Grants, Cost and Fiscal Policy and Reporting Branch
Financial Management
USDA, Food and Nutrition Service Agency